



Ysgol Gynradd Llanganna

Llangan Primary School



Headteacher: Mr James Griffiths

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Dear Parents and Carers,

Parents' Evening Meetings Tuesday 24th and Thursday 26th - Online Booking For Appointments.

I would like to invite you to our Parents' Evening Meetings which will be taking place on Tuesday 24th and Thursday 26th October. This is an excellent opportunity for you to discuss your child/children's progress since the beginning of the school year. We firmly believe that a strong partnership between parents and the school is crucial in ensuring that every child reaches their full potential.

The meetings will be held in person at the school, with teachers available to meet parents in their respective classrooms. We encourage students to accompany their parents to these meetings, as their active involvement in discussions about their learning and progress is highly beneficial. Additionally, pupils' books will be available for both parents and children to view before the meetings, giving you a comprehensive understanding of your child's work.

During the meetings, teachers will discuss the following agenda points:

- the pupil's most recent assessment data,
- pupil targets for the upcoming term,
- general progress update.

Parents will receive a pupil target sheet containing assessment data and targets to take home. As the meetings are limited to 5 minutes each, we kindly request that parents adhere to the provided agenda. If you have any further queries or concerns, please do not hesitate to contact the school at llanganps@valeofglamorgan.gov.uk or 01446 772403, and we will be more than happy to speak or arrange a meeting at a more convenient time.

To facilitate the booking of appointments, we have implemented an appointment booking system linked to our new website. This system allows you to select your preferred appointment times with your child's teacher, and you will receive an email confirming your appointments. Appointments can be made from 12th October 2022 and will close on 23rd October 2022 at 4 p.m. If you wish to make any changes after this date, please contact the school office.

Following this email, you will receive an email from our school website regarding access to the school's parent portal. Detailed information about the parent portal can be found on our website at the following address: <https://www.llanganschool.org.uk/parent-portal-info>. The appointment booking system will be available on the website and the school app from 8 a.m. this Thursday. If you require guidance on how to book a parents' evening slot, please visit the following page on our website: <https://www.llanganschool.org.uk/parents-evening-info>.

Thank you for your continued support and collaboration in your child's education. We look forward to welcoming you to our Parents' Evening Meetings and working together to ensure the success and growth of every student.

Yours sincerely,

James Griffiths (Headteacher)